**NORTH DAKOTA COMMUNICATION & OUTREACH**

**STUDENT ASSOCIATION POLICY LIBRARY**

Communication

WHEREAS, the communication of North Dakota Student Association is responsible to communicate information to all member of NDSA to ensure their knowledge on topics, and

WHEREAS, the communication is lacking due to not providing documentations of reports, agendas, and meeting paperwork before the meeting dates, therefore

BE IT ENACTED BY THE GENERAL ASSEMBLY OF NORTH DAKOTA STUDENT ASSOCIATION:

Section 1: Communication is required by all officers on these documentations:

 Officer Reports: When requested by Administrative Assistant

 Agenda: Sunday before meetings

 Minutes: Sunday before meetings

 Rosters: Week before; final update Thursday before meeting

 Committee reports: Send to Administrative Assistant Friday before agenda needs to be sent

 Information requested in committees: Before next meeting