



Task Force

Legal, University, and College Name Change Guide in North Dakota

The following guide will walk you through how to change the name currently listed in the NDUS system to your preferred name. It also provides links for how to change your legal name in the state of North Dakota and how you can do that at each university and college once you've gone through a legal name change. As a note, you can still have your preferred name listed on Blackboard, in your email display name, and on class rosters without the legal name change by changing it in the NDUS system.

How to change preferred name in NDUS system. This changes your preferred name in the NDUS system.

<https://www.ndsu.edu/onestop/connect/preferred/>

Information on how to change your legal name in the state of North Dakota

<http://www.ndcourts.gov/ndlshc/NameChange/NameChange.aspx>

Changing your name legally with the NDUS system is specific for each college: Must have legal documentation (Ex. Court Order) to accompany form.

University of North Dakota

https://und.edu/academics/registrar/_files/docs/forms/name-change.pdf

Valley City State University

<https://www.vcsu.edu/registrar/program-change-forms> *Left hand navigation pane under "Forms."

Mayville State University

<https://www.mayvillestate.edu/academics/academic-records/legal-name-change-request-form/>

North Dakota State University

<https://www.ndsu.edu/registrar/records/namechanges/>

Williston State College

<https://www.willistonstate.edu/Current-Students/Academic-Records/Records-Forms.html>

Dickinson State University

<https://www.dickinsonstate.edu/student-services/forms/>

Lake Region State College

<https://www.lrsc.edu/admissions-aid/forms>
*Under "Academic Forms"

North Dakota State College of Science

<https://www.ndscs.edu/current-students/update-student-information/>

Minot State University

<https://www.minotstateu.edu/records/forms.shtml>

Dakota College at Bottineau

<http://www.dakotacollege.edu/online/forms/>

Bismarck State College

<https://bismarckstate.edu/academics/records/forms/>