



## Policy Library

### Host School Reimbursement

Approved by the General Assembly on Saturday, April 27, 2019

The North Dakota Student Association has agreed to reimburse schools who hold an official NDSA meeting, even if they are not on their own campus, a certain dollar amount set forth every year in the fiscal budget. The process of how the reimbursement happens is further explained below.

### VOTING AND NON-VOTING MEMBERS

Voting and Non-Voting members of the assembly are determined per Chapter II Section B of the official NDSA Bylaws. Permanent Non-Voting members of the assembly include those NDSA officers explicitly described in Chapter II of the NDSA Bylaws and anyone who is not an official student of the NDUS.

### FINAL CALCULATION

The final calculation for host school reimbursement shall be as follows:

**\$15 x the highest number of voting delegates taken during role call on either Friday or Saturday + any NDSA officers who are present but non-voting members at that specific meeting.**

NDSA officers are defined in Chapter II of the NDSA Bylaws.

### PROCESS FOR REIMBURSEMENT

All host school reimbursement vouchers are to be prepared and voted on by the general assembly Saturday morning of the host schools meeting. Vouchers may be tabled by the assembly if they prefer the Internal Affairs Committee look over it first. General voting guidelines apply as per the Bylaws. Only physically present attendees may be counted towards hosting reimbursement.

### VOUCHER SUBMISSION

For more information on submitting the host school's vouchers see *Policy Library – Authorization for Purchases: Voucher Submissions*.