

NDUS Staff Senate Meeting February 6, 2009 Meeting Minutes

NDUS Staff Senate met on Friday, February 6, 2009 via IVN.

Colleges present: Minot State University Bottineau (MiSU Bottineau), Bismarck State College (BSC), Dickinson State University (DSU), Lake Region State College (LRSC), Mayville State University (MaSU), Minot State University (MiSU), North Dakota State College of Science NDSCS), North Dakota State University (NDSU), Valley City State University (VCSU), Williston State College (WSC), and the University of North Dakota (UND).

Janice Hoffarth called the meeting to order.

Janice reported that as of now the Chancellor is not willing to pay expenses for the NDUS Staff Senate President to travel to State Board of Higher Ed meetings however UND will pay for Janice's travel expenses while she is NDUS Staff Senate President.

Listserv: NDUS set up the list serve with Teri Meier as the administrator. Cindy (LRSC) reported that **any member can send and receive on the listserv, but participants need to use the e-mail address listed to do so. The question was asked if NDUS monitors this.** Much discussion followed. **Cindy offered to check into this.**

Business via e-mail: It was reported that it is messy and hard to handle. **When communicating NDUS Staff Senate business, we must use the listserv so everyone is included.**

Parliamentarian: There was pro and con discussion around the use of a parliamentarian and Rules of Order. After discussion, a roll call vote was held. **All campuses voted to dispense with using a Parliamentarian and Rules of Order.**

Constitution and Bylaws: It was suggested that each college take the Constitution and Bylaws to their senates and come back for a vote. There was question if things are moving too quickly. NDSU expressed concern over negative verbiage in the document and suggested scratching the document and beginning fresh. NDSU felt the Constitution and Bylaws needs to be a living document. MiSU thought the current document had good ideas, LRSC thought the document was well put together and suggested we approve it and move on. MaSU requested document be taken to staff senates. A motion was made by MiSU to remove all comments and send to senators to get comments. NDSCS seconded motion. Discussion: MiSU Bottineau requested a vote by lines. The motion was amended. Motion: **Take the Constitution and Bylaws back to our senates for feedback. Then dissect the document into pieces for voting. Areas of non-consensus will be discussed at the next IVN meeting.** A roll call vote was called. All campuses voted in favor of this motion.

Officers: A request was made to hold current offices over for one additional year. Motion was made by NDSU and seconded by MaSU. All campuses voted in favor of this motion.

Goals:

- To get representation of NDUS on the State Board of Higher Education
- Respect of campuses about Staff Senate
- Collaboration of the Staff Senates of all 11 NDUS Campuses
- Formation of a Mission Statement

Matters Arising: LRSC asked for information regarding employee annual salary increases. Does anyone have policies or information they can share regarding this subject? If so, please send information to Cindy (LRSC) via e-mail.

Next meeting date: April 17 or 24th at 3:00. UND prefers 24th and MiSU Bottineau requests a 2:00 p.m. meeting time.