



The North Dakota State Staff Senate met on February 11, 2019 via ND IVN.

- I. Call to order
  - a. The meeting was called to order at 2:31pm CT on February 11, 2019 by ND State Staff Senate Advisor to the SBHE Andy Wakeford.
- II. Roll call
  - a. **Bismarck State College (BSC):** Retha Mattern, Mindy Sturn
  - b. **Core Technology Services Office (CTSO):** Doug Osowski, Crystal Tangsrud
  - c. **Dakota College Bottineau (DCB):** Absent
  - d. **Dickinson State University (DSU):** Johnna Douthit, Laura Fetting, Josh Nichols
  - e. **Lake Region State College (LRSC):** Cathleen Ruch
  - f. **Mayville State University (MaSU):** Susan Cordahl, Misti Wuori
  - g. **Minot State University (MiSU):** Cole Krueger, Michael Linnell
  - h. **North Dakota State College of Science (NDSCS):** Lisa Braun, Alissa Sherven, Bruce Woytassek
  - i. **North Dakota State University (NDSU):** April Helgaas, Danielle Pinnick
  - j. **University of North Dakota (UND):** Tyler Clauson, Jeremy Malheim
  - k. **Valley City State University (VCSU):** Ben Ferguson
  - l. **Williston State College (WSC):** Megan Kasner
  - m. **NDUS Representative:** (Absent)
  - n. **HRC Representative (NDSCS):** Lisa Braun
  - o. **HRC Liaison:** (Absent)
  - p. **SBHE Representative (LRSC):** Andy Wakeford
- III. Approval of Agenda
  - a. A motion to approve the agenda was made by Danielle Pinnick (NDSU) and seconded by Michael Linnell (MiSU). Following a vote, motion carried, agenda approved as is.
- IV. Approval of Minutes
  - a. A motion to postpone the approval the minutes to the March meeting was made by Danielle Pinnick (NDSU) and seconded by Retha Mattern (BSC). Following a vote, motion carried, minutes will be approved in March.
- V. Reports
  - a. Campus Updates – No verbal updates were given. Please send campus updates to Laura Fetting (DSU) by March 6<sup>th</sup>.
  - b. SBHE Staff Advisor Report – Andy Wakeford (LRSC) reported that the State Board of Higher Education (SBHE) met January 24 via conference call. Discussion was held on policy changes regarding the approval of college and university constitutions by the Chancellor. The use of mobile devices while using a State Fleet vehicle was discussed. Employees are to use their discretion when needing to use their devices. The next SBHE meeting is scheduled for February 26<sup>th</sup>. The agenda will be available at <https://ndus.edu/state-board-of-higher-education/agendas-minutes-videos/>.
  - c. HRC – Lisa Braun (NDSCS) reported that the HRC met on February 5<sup>th</sup> via conference call. Discussion was held on bills that are being monitored. An email from Jane Grinde was forwarded to the NDSSS Listserv with an update on the bills. The tone surrounding the bills sounds good, but it is early in the process and things can still change. The next HRC Meeting will be held on March 5<sup>th</sup>.

VI. Business Agenda –

- a. SBHE Chair Don Morton – Mr. Don Morton was in attendance to answer questions and provide updates from the SBHE. Discussion was held on SBHE meeting locations and mode of delivery being conference calls, IVN, and quarterly face-to-face meetings. Updates on the legislative session were given. The submitted budget was well received by the House Appropriations Committee and will be going to the Senate Appropriations Committee after change over. The submitted budget included a 4%/year raise. Michael Linnell (MiSU) asked a question regarding how the NDSSS should go about bringing up items, such as the Friday After Thanksgiving initiative, to the SBHE especially when perception isn't always positive. Mr. Morton responded that everyone should remain committed to the initiative and not to worry about the perception. The NDSSS should bring this initiative forth again and get this put through. Andy Wakeford (LRSC) asked how the relationship between the SBHE/NDUS and the legislature is. Mr. Morton stated that the relationship is as good as it has been in a long time. They have made strides in building these relationships. Mr. Morton discussed the Governor's Task Force on Higher Education. The group was well represented and tasked with identifying potential changes to the SBHE. The recommendation was for two boards; one for the 2 and 4-year institutions, and one for the 4-year research institutions. The committee was asked to give one recommendation to present to the legislature.
- b. Goal Updates
  - i. Survey Taskforce – Michael Linnell (MiSU) gave an update on the taskforce. The committee met last week and discussed the time and money it would take for a survey like this to take place. The taskforce will be requesting that the NDUS handle the survey. Michael will reach out to Jennifer Weber at the NDSU to discuss the feasibility and what it would all entail.
  - ii. Legislative Taskforce – No update was given.
  - iii. Friday After Thanksgiving Taskforce – This taskforce will reconvene soon to be presented to the SBHE again.

VII. Open Discussion –

- a. Governor Burgum's Email Distribution – tabled to the March meeting.
- b. Promotion Policy for Staff – tabled to the March meeting.
- c. NDUS NDSSS Website Update – tabled to the March meeting
- d. NDUS Showcase March 27<sup>th</sup> – tabled to the March meeting.

VIII. Future Meetings

- a. The next meeting will be held on March 11, 2019, from 2:30-4:00pm CST. Send agenda items to President Cole Krueger (MiSU).

IX. Adjournment

- a. The meeting adjourned at 3:50pm CT.

Respectfully submitted,

Laura Fetting (DSU)  
ND SSS Secretary 2018-19