



Meeting Minutes

June 24, 2014

The meeting was called to order at 8:30 AM by ND State Staff Senate President Swartz. Staff Senators introduced themselves and their Senators in attendance.

Schools Present:

Bismarck State College (BSC): Marlene Seaworth, Carla Sivesind;

CTSO: Marietta Kemmet, Clay Willoughby;

Dakota College Bottineau (DCB): None;

Dickinson State University (DSU): Josh Nichols, Kathleen Obritsch;

Lake Region State College (LRSC): Andy Wakeford;

Mayville State University (MaSU): Sarah Olson, Kayla Smith;

Minot State University (MiSU): Evelyn Klimpel, Devin McCall, Steven Swenson;

North Dakota State College of Science (NDSCS): Robert Heitkamp;

North Dakota State University (NDSU): Kelly Bisek, Viet Doan, Wendy Gibson;

University of North Dakota (UND): Diane Hillebrand, Janice Hoffarth, Sharley Kurtz, Shannon Medina, Kristi Swartz;

Valley City State University (VCSU): Rick Clark, Stephanie Roelfsema, Emma Tufte;

Williston State College (WSC): Katie Peterson;

NDUS: Laura Glatt

HRC: Jennifer Larson

Welcome: Stephanie Roelfsema gave the opening welcome and noted housekeeping items.

Additions to Agenda: None

Agenda: DSU Obritsch motion to approve. CTSSO Willoughby seconded. Motion approved.

Minutes: Need to take out VCSU update located under MaSU as a duplicate report. NDSU Bisek motion to approve. DSU Obritsch seconded. Motion approved.

Campus Updates: Senate updates were shared and will be emailed to UND Hillebrand for distribution.

Program: Dr. Margaret Dahlberg, VCSU Vice President of Academic Affairs gave a Valley City welcome.

Pathways Plan Update: Dr. Sonia Cowen, NDUS Interim Vice Chancellor for Academic and Student Affairs provided an update on the three taskforces for Pathways; Admissions Index, Math Remediation and Science Remediation.

Pathways Affordability, Tuition Model & NDUS Biennial Budget Request Updates: Laura Glatt, NDUS Vice Chancellor for Administrative Affairs provided the update on Pathways Affordability.

- Part time students and scholarship/merit based aid students will be included.
- Common rates will be used for dual credit.
- Tuition Model
 - will affect all when implemented
 - will have common rates by tier
 - per credit rate for all except research tier
 - merge non-mandatory fees with tuition
 - blended on-line and on-campus rates

The Admissions index will be implemented before the new Tuition Model. There is a need for one year so not as much risk taken if both were implemented at the same time. Tuition Model can be implemented as early as Fall 2015 for campuses that are ready and as late as a target date of Fall 2017. The NDUS Biennial Budget request review was provided.

SBHE – President’s Report

Dr. Kirsten Bakke Diederich, SBHE President, stated that it is very important to have staff input and wanted to open up the time for attendees to ask questions.

Question one revolved around a panel for Measure 3.

President Diederich stated that Measure 3 will take the institution names out of the constitution also and is not just a three member commission. Measure 3 will mean that Pathways may not move forward as it will depend on the appointed three member commission. There is not another state doing things with a three member commission.

Question two asked for an update on the possible motion by Senator Holmberg to make a certain percentage of the new budget increase go toward academics. President Diederich stated that has a lot to do with how “instruction” is defined.

Question three revolved around the system office turmoil. President Diederich stated that the Chancellor has come in and calmed things down and they are moving forward now.

Human Resource Council Update

Ms. Jennifer Larson, VCSU Director of Human Resources gave the update.

- 1) Affordable Health Care Act
- 2) VCSU Compensation Model
 - components are longevity, across the board, market and merit
- 3) Applitrack
- 4) Employee onboarding & termination process pilot so far

Staff Senate Successes/Projects Discussion

- Representation on President’s Cabinet
- Scholarships
- Seed for Staff Success

Staff Senate Challenges Discussion

- Time commitment
- Supervisor support
- Band representation
- Communication
- 10% do the work

SBHE - Staff Senate Board Member Report

Janice Hoffarth, SBHE Staff Representative gave the update.

- 1) Online tuition Update – The Chancellor has approved and will bring to the next SBHE meeting the recommendation for on-line classes 50% be covered by the employee and 50% be covered by the employing institution.
- 2) ND SSS president will give report starting at the next meeting.
- 3) The next meeting will be a huge meeting and has a large agenda.
- 4) It will be live streamed and all were encouraged to watch.
- 5) Capital projects update.
- 6) Budget update was given earlier.
- 7) Pathways update was given earlier.
- 8) Strategic Plan is being worked on and will go out with a survey and then the plan will come out.
- 9) TIAA/CREF will have an annuity credit coming.

Old Business:

Tuition Waiver Task Force – Update given earlier.

November Statewide Vote on SBHE – Update given earlier.

HRC Meeting Update – Carla Sivesind gave an update. Title IX is being reviewed. Databases between HR and Student addresses will talk soon. HR Self Service.

Election of Officers:

Vice President: Diane Hillebrand from UND elected; NDSU Bisek 1st/ Kemmet CTSO 2nd

Secretary/Treasurer: Sarah Olson from MaSU elected; UND Medina 1st / VCSU Clark 2nd

Communications Officer: Josh Nichols from DSU elected; NDSU Gibson 1st / WSC Peterson 2nd

HRC Representative: Carla Sivesind appointed by President Swartz

Following election President Tuftte presided over the meeting.

New Business:

ND SSS Goals

- 1) Track/Follow Legislation
Sub Committee Set up with:
MiSU McCall
UND Kurtz
DSU Obritsch
WSC Peterson
- 2) Measure 3 Information and Define our Role
- 3) Continue working on Shared Governance
- 4) Follow through on Tuition Waiver for on-line courses

Future Meetings:

President Tufto will set up meetings on the 3rd Monday of each month so we have a chance to view the SBHE agenda before their meeting each month.

Next Face to Face meeting in June 2015

Lake Region will check on first and then Williston will look at the possibility.

Funding for ND SSS President to attend SBHE meetings and give the update. The current ND SSS President is instructed to see if their Institution President will cover the travel and if not then they are to contact the current SBHE Staff Representative.

Open Discussion: Bike Program that is being worked on at UND was discussed. NDSU has a program and MaSU is working on a program. Many Senates have summer hours and some also have Spring Break and Christmas hours. This is something to be looked at in the future for all that do not have a summer hours schedule.

Meeting adjourned at 3:00 pm. NDSCS Heitkamp 1st / NDSU Doan 2nd