

**North Dakota University System Staff Senate Meeting
March 16, 2011 Meeting Minutes**

The North Dakota University System Staff Senate met on March 16, 2011 via IVN.

Schools present:

Bismarck State College (BSC): Josh Jeffers, Darcy Makeeff, and Rita Nodland;
Dickinson State University (DSU): Christie Chernich, Heidi Larson, and Anthony Willer;
Lake Region State College (LRSC): Joycelyn Hagen and Cindy Rerick;
Mayville State University (MaSU): Cindy Ingebretson and Jay Henrickson;
Minot State University (MiSU): Nathan Anderson, Linda Benson, and Anton Huether;
North Dakota State College of Science (NDSCS): Aaron Berg;
North Dakota State University (NDSU): LaDonna DeGeldere and Kathy Backen-Andersen;
University of North Dakota (UND): Janice Hoffarth, Kristi Swartz, and Diane Nelson;
Valley City State University (VCSU): Betty Schumacher and Emma Tufte;
Williston State College (WSC): Ron Radle and Angie March.

Schools Absent: Dakota College @ Bottineau (DCB)

Human Resource Council representatives: Diane Nelson, UND

NDUS Staff Senate President Aaron Berg called the meeting to order at 1 p.m.

Approval of Minutes: Approval of minutes was done electronically on 2/3/11.

Campus Updates: The campuses provided updates. See attached.

HRC Update: Diane Nelson, UND, reported that the HRC will be meeting next week in Wahpeton. Faculty Sick Leave policy is being review and a recommendation will be proposed which will go to the president's cabinet. Emergency Flood Information Proposal is also something on the agenda that will be discussed.

Old Business:

Next Steps Board Seat: Aaron Berg reported that he has full confidence that the Governor will sign HB 1213 to give staff a seat on the SBHE.

New Business:

Constitution & Bylaws: Janice Hoffarth (UND) will be calling on her committee to help with revisions to section 5 and 6 in our bylaws. Anyone having suggestions please send them to Janice.

Logo: Each college/university is asked to bring samples to our June meeting in Dickinson.

Name Change: Linda Benson moved to change the name from NDUSSS to NDSS. Janice Hoffarth seconded. Discussion: During discussion it was decided that many institutions would like to have input from their staff senates. Linda Benson struck her motion. Janice Hoffarth struck her second. Each college/university is asked to submit suggestions to Aaron by April 15th, 2011. Some sample name

suggestions brought up at the meeting: NDCUSS (North Dakota College/University Staff Senate), NDHESS or HESS (Higher Education Staff Senate), NDSS (North Dakota Staff Senate).

Dakota College Bottineau: DCB will be having a staff senate meeting on 3/16/2011.

List-Serv: Reply All vs. Reply author: Aaron Berg brought up the concern that when someone replies to the List-serv instead of the individual sending the email and if this could be changed in our account. Cindy Rerick said that she didn't think that it could be changed in the list-serv settings and that the person replying would have to choose to whom they were responding to.

Tuition Waiver – DSU: See attached. Dickinson has put together a proposal. They are asking for input from other institutions.

Open Floor

Aaron Berg mentioned that he will be talking with Corey Mock and Rayanne Kelsh to get a staff seat on Senate Bill 2300. It is a committee studying Higher education funding. Presently there is a proposal including faculty and students on the committee.

Any updates to the list-serv please send to Cindy Rerick (LRSC)

Joshua Jeffers (BSU) made a motion to adjourn, Anthony Willer (DSC) second. Motion carried.