

**North Dakota University System Staff Senate Meeting
March 5, 2013 Meeting Minutes**

The North Dakota University System Staff Senate met on March 5, 2013 via conference call.

Schools present:

Bismarck State College (BSC): Norm Betland, Scott Hulphrey, Carla Sivesind;
Dakota College Bottineau (DCB):-Eric Kester-Mabon
Dickinson State University (DSU): Anthony Willer
Lake Region State College (LRSC): Andy Wakeford; Erin Wood, Nicole Lundquist
Mayville State University (MaSU): None.
Minot State University (MiSU): Linda Benson, and Darla Weigel;
North Dakota State College of Science (NDSCS): Melissa Friday
North Dakota State University (NDSU): Laura Dallmann, LaDonna DeGeldere, Kelly Bisek;
University of North Dakota (UND): Diane Hillebrand, Patricia Young and Janice Hoffarth;
Valley City State University (VCSU): Rick Clark, Jan Drake and Emma Tufte;
Williston State College (WSC): James Foertsch

SBHE Board Member: Janice Hoffarth

NDUS Representative: Laura Glatt

HRC Representative: Pat Hansen

NDUS Staff Senate President James Foerstch called the meeting to order at 2:01 pm.

Campus Updates: The campuses provided updates via email.

NDSU moved to approve the January 2013 minutes. BSC seconded. Motion carried.

SBHE Staff Advisor Report:

Old Business:

- 1) **NDSSS Logo:** Two logos were distributed via email for review. Discussion occurred. Laura Dallman (NDSU) complimented the BSC graph designer on a great job.

Option 1: BSC, MiSU, VCSU

Option 2: DCB, DSU, LRSC, NDSCS, NDSU, UND, WSC

Anthony Willer moved to use the vote as cast. Andy Wakeford LRSC seconded. Motion carried.

New Business:

1. NDSA Resolutions

NDSA passed two resolutions. The first supported the Grindberg amendment. The second resolution was a vote of "no confidence" for the chancellor. NDSA will be present their rationale for the vote of "no confidence" at the SBHE on Thursday, March 7, 2013.

Discussion occurred. Janice will provide an update on the NDSA presentation and other SBHE agenda items via the NDSSS Facebook page.

2. Legislative Discussion

The major adjustments to the NDUS budget included:

- increased budget for the UND Medical renovation/addition
- an amendment was added that removed funding for the additional positions in the NDUS office
- an amendment was added to provide funding to buyout the chancellor's contract
- changes were made for the NDUS master planning

3. NDUS IT Building

Concerns were brought forward by SITS employees in regards to the new building. Janice Hoffarth and Tricia Young met with the employees. Concerns were forwarded to Duane Espegard, Randall. Josh Riedy took the concerns to the designers – each section will get their own design to best fit the needs of the specific department.

4. System Staff Rep - discussion

Janice brought forward the observation that the SITS employees do not have a voting position on the State Staff Senate. Approximately 150 employees work in the SITS office. In this case, they went directly to the staff adviser on the board. Should there be an opportunity for them, as well as other NDUS employees to join SSS?

Discussion was held.

Clarification was provided UND allows SITS employees to be included in their Staff Senate, based on recent changes to their bylaws.

There are SITS employees based in Fargo, Grand Forks, Bismarck.

Consensus was reached that SITS/NDUS employees should develop how they would like to select a representative to join SSS and/or create a representative body. Then they should approach SSS to discuss adding another voting member to SSS. At that time, possible changes to the SSS Constitution & Bylaws would be discussed. Janice will communicate this to the group.

5. University Days in State Capitol – March 20 – 7:00 AM to 3:00 PM

- Universities will have booth set up, as well as CCF and NDSA. SSS will have a table at this event. James, Kristi and Janice will attend. Others are welcome to attend as able, please contact Janice if you would like to attend.

6. June Meeting Location

- SBHE meets at DCB in June 2013. Minot State University has agreed to host the face-to-face State Staff Senate meeting either June 18 or June 19.

DSU moved to adjourn the meeting. NDSCS seconded. Motion carried.

Conference call ended.

Respectfully submitted,

Emma Tufte