



The North Dakota State Staff Senate met on March 11, 2019 via ND IVN.

- I. Call to order
 - a. The meeting was called to order at 2:33pm CT on March 11, 2019 by ND State Staff Senate Past President Retha Mattern.
- II. Roll call
 - a. **Bismarck State College (BSC):** Retha Mattern, Ashley Mattson, Mindy Sturn
 - b. **Core Technology Services Office (CTSO):** Bradley Holcomb, Doug Osowski, Crystal Tangsrud
 - c. **Dakota College Bottineau (DCB):** (Absent)
 - d. **Dickinson State University (DSU):** Laura Fetting, Josh Nichols
 - e. **Lake Region State College (LRSC):** Carla Freschette
 - f. **Mayville State University (MaSU):** Susan Cordahl
 - g. **Minot State University (MiSU):** Mindy Rudnick
 - h. **North Dakota State College of Science (NDSCS):** Lisa Braun, Bruce Woytassek
 - i. **North Dakota State University (NDSU):** Danielle Pinnick, Naomi Kosen
 - j. **University of North Dakota (UND):** Tyler Clauson
 - k. **Valley City State University (VCSU):** Kari Bodine, Ben Ferguson
 - l. **Williston State College (WSC):** Megan Kasner, Kristina Kitchens
 - m. **NDUS Representative:** (Absent)
 - n. **HRC Representative (NDSCS):** Lisa Braun
 - o. **HRC Liaison:** (Absent)
 - p. **SBHE Representative (LRSC):** Andy Wakeford
- III. Approval of Agenda
 - a. A motion to approve the agenda was made by Doug Osowski (CTSO) and seconded by Mindy Sturn (BSC). Following a vote, motion carried, agenda approved as is.
- IV. Approval of Minutes
 - a. A motion to approve the minutes was made by Lisa Braun (NDSCS) and seconded by Mindy Sturn (BSC). Following a vote, motion carried, minutes approved as is.
- V. Reports
 - a. Campus Updates – No verbal updates were given. Please send updates to Laura Fetting (DSU) via email by April 3rd.
 - b. SBHE Staff Advisor Report – Andy Wakeford (LRSC) reported that the State Board of Higher Education (SBHE) met February 26th via conference call. The SBHE held an Executive Session to discuss a potential lawsuit against the NCAA by former UND football players. This was an informational session only. The Emeritus Status Policy was discussed and had a first reading. Tammy Dolan gave a legislative update. The next SBHE meeting is scheduled for March 28th in Bismarck. The agenda will be available at <http://ndus.edu/board/agenda/>.
 - c. HRC – Lisa Braun (NDSCS) reported that the HRC met on March 5th via conference call. Discussion was held on the updates to wording on FMLA. This has been pulled back from the Academic Affairs Council due to questions on wording. Legal is being consulted and it has been tabled to the April meeting. Flex Benefits was discussed regarding issues users are having submitting claims. If anyone has any questions or suggestions for the HRC, please send to Lisa. The next HRC meeting is scheduled for April 2nd.

- VI. Business Agenda –
 - a. NDSSS President Change – Vice President Misti Wuori (MaSU) will take over for Cole Krueger (MiSU) who stepped down in March. We will elect a new Vice President at the June meeting and Misti will continue into the President position for the 2019-2020 term.
 - b. Planning June Face-to-Face Meeting – The meeting will be held in Grand Forks and hosted by CTSO. A survey will be sent out to find the dates that work best for everyone. More information will be forthcoming.
 - c. Goal Updates
 - i. Survey Taskforce – No updates provided.
 - ii. Legislative Taskforce- Retha Mattern (BSC) reported that the taskforce met with Lisa Johnson from the NDUS. The main bills that were discussed were: Free Speech on Campus; Listing of names of institutions in the constitution; budget – a hold even request; Gun bills. These bills are being monitored by the NDUS.
 - iii. Friday After Thanksgiving Taskforce – The taskforce will reconvene in June.
- VII. Open Discussion –
 - a. Governor Burgum’s Email Distribution – Retha Mattern (BSC) mentioned that Higher Education was not receiving the communication from the Governor. The NDSSS was added to the email distribution list. There are concerns from members of the NDSSS about the content and frequency of which we are receiving emails. Danielle Pinnick (NDSU) commented that she contacted council at NDSU regarding political activity and if some of the emails could be in conflict with use of state property and time. It was suggested that there be someone to moderate the emails and only send ones that pertain to Higher Education. Retha noted that the NDSSS may not be the appropriate body to be receiving the communication and that it should go through the Public Relations. Retha will contact the Public Affairs Council to take over the moderation of these emails.
 - b. NDUS Showcase – March 27 –Bismarck – NDSSS will have a table at the capitol on March 27th. Any NDSSS member can volunteer a part of their day to attend. Discussion was held on what type of items to have at the table – constitution, photos, membership list, items that the NDSSS has brought to fruition, document of what NDSSS is.
 - c. NDUS NDSSS Website Update – Crystal Tangsrud (CTSO) mentioned that since the NDUS website changed the NDSSS documents and information were no longer there. The public facing content had been removed. Crystal added a small bit of information to the new website. Discussion was held on how we should proceed with housing our minutes, agendas, and other documents. Crystal will send out some information about the options that we may have. More discussion will be held at the April meeting.
- VIII. Future Meetings
 - a. The next meeting will be held on April 8, 2019 from 2:30-4:00pm CST. Send agenda items to Vice President Misti Wuori (MaSU).
- IX. Adjournment
 - a. The meeting adjourned at 3:29pm CT.

Respectfully submitted,

Laura Fetting (DSU)
ND SSS Secretary 2018-19