

**North Dakota University System Staff Senate Meeting
May 14, 2012 Meeting Minutes**

The North Dakota University System Staff Senate met on May 14, 2012 via Wimba.

Schools present:

Bismarck State College (BSC): Carla Sivesind, Sara Vollmer, and Rita Nodland;
Dakota College Bottineau (DCB): Eric Kester-Mabon and Ashley Pedie;
Dickinson State University (DSU): Heidi Larson and Anthony Willer;
Lake Region State College (LRSC): Dan Dressen;
Mayville State University (MaSU): Jay Hendrickson, Cindy Ingebretson, and Susan Cordall;
Minot State University (MiSU): Linda Benson, Vicki Troftgruben and Anton Huether;
North Dakota State College of Science (NDSCS): Jill Jerdee;
North Dakota State University (NDSU): LaDonna De Geldere, Laura Dahlman, and Wendy Gibson;
University of North Dakota (UND): Kristi Swartz, Diana Hillebrand and Janice Hoffarth;
Valley City State University (VCSU): Emma Tufte;
Williston State College (WSC): No one present.

SBHE Board Member: Janice Hoffarth

NDUS representative: Not present

Human Resource Council representative: Pat Hanson, UND

NDUS Staff Senate President Anthony Willer called the meeting to order at 1:00 pm MT (2:00 pm CT).

Approval of Agenda

Approval of agenda via green check mark in Wimba. Agenda approved.

Approval of April 9, 2012 minutes:

Motion to approve by Carla Sivesind (BSC), second by Vicki Troftgruben (MiSU). Motion carried.

Campus Updates: The campuses provided updates.

SBHE: Staff Senate Board Member Report

Janice Hoffarth, UND, informed us that the next meeting is at the University of Mary in Bismarck. Duaine C. Espgaard will be taking over as President of the SBHE.

Old Business:

1) Tuition Waiver Task Force:

Anthony Willer thanks everyone for email votes/feedback on the tuition waiver – the responses have been passed back to the task force. Fall of 2013 is estimated date for possible implementation. Best way to make this work for all Universities. We just need to stay on top of it.

2) Chancellor Search Committee:

Anthony Willer reported that the new chancellor is Dr. Hamid Shirvani.

3) Maximizing Results through Efficiencies

- a. Lecture Capture
Working on contract details – July 1st release date. DSU, NDSU, UND will remain the same. Demo site / Tutorials available prior to deployment for campuses new to Tegrity.
- b. Learning Management Systems
Things are moving forward. May 23 for recommendation. Evaluation is being conducted way too fast. Anthony said he is concerned about the time frame with faculty leaving campuses for the summer months. Any senators who are concerned or having questions or if other university staff are concerned please get ahold of campus representative or Anthony.
- c. Performance Funding
No Update

4) NDSSS Logo

Anthony said that at the June meeting we will be having a vote on a logo. Anyone having samples please get it to him.

5) HR/Payroll Task Force (update)

Kelly Bisek (NDSU) is unable to continue on the Task Force. Anthony is asking for a volunteer. UND has submitted Diane Hillebrand as a possible representative.

New Business:

1) **Sick Leave Policy:** Nothing new to report

2) **Future Meetings:**

Next meeting – June 13, 2012 9am – 3 pm CT

June Face to Face Meeting:

Please send agenda items to Anthony for June meeting.

Jill Jerdee is in charge of itinerary

Vice President/President Elect Nominations need to be submitted to Sec/Tres before the end of May.

Anthony will send an email with position openings

SBHE June 14th in Fargo

Adjournment:

Jill Jerdee (NDSCS) made a motion to adjourn. Anton Huether (MISU) second. Motion carried.