



Meeting Minutes

May 14, 2018

The North Dakota State Staff Senate met on May 14, 2018 via ND IVN.

- I. Call to order
 - a. The meeting was called to order at 2:30 pm CST on May 14, 2018 by ND State Staff Senate President Retha Mattern (BSC).
- II. Roll call
 - a. **Bismarck State College (BSC):** Retha Mattern
 - b. **Core Technology Services Office (CTSO):** (Absent)
 - c. **Dakota College Bottineau (DCB):** (Absent)
 - d. **Dickinson State University (DSU):** Johnna Douthit, Laura Fetting, Krissy Kilwein
 - e. **Lake Region State College (LRSC):** Andy Wakeford, Cathleen Ruch
 - f. **Mayville State University (MaSU):** Misti Wuori, Jessica Amb, and Rick Karboviak
 - g. **Minot State University (MiSU):** Mindy Rudnick, Cole Krueger
 - h. **North Dakota State College of Science (NDSCS):** Lisa Braun, Bruce Woytassek
 - i. **North Dakota State University (NDSU):** (Absent)
 - j. **University of North Dakota (UND):** Tyler Clauson, Jeremy Malheim
 - k. **Valley City State University (VCSU):** Sarah Larsen
 - l. **Williston State College (WSC):** Amy Armstrong
 - m. **NDUS Representative:** (Absent)
 - n. **HRC Representative (NDSCS):** Lisa Braun
 - o. **HRC Liaison:** (Absent)
 - p. **SBHE Representative (LRSC):** Andy Wakeford
- III. Approval of Agenda
 - a. A motion to approve the agenda was made by Mindy Rudnick (MiSU) and seconded by Lisa Braun (NDSCS) Following a vote, motion carried.
- IV. Approval of Minutes
 - a. A motion to approve the April 9, 2018, minutes was made by Amy Armstrong (WSC) and seconded by Laura Fetting (DSU). Following a vote, motion carried.
- V. Reports
 - a. Campus Updates –Please get campus updates to Misti Wuori (MaSU) by Friday, May 18, and she will share a final draft emailed after the meeting. Be sure to send Misti a note that says “no update” if applicable. Andy Wakeford shares the Campus Updates with the State Board.
 - b. SBHE Staff Advisor Report – Andy Wakeford (LRSC) reported that the State Board of Higher Education (SBHE) met April 26 via IVN. There were a number of student and academic affairs updates, including tenure approval for a good number of faculty. There were program approvals, and a change in some reporting structures at BSC. Tuition and fee plans were reviewed. The faculty leave discussion was tabled indefinitely. Discussion was

held on the budget recommendations from the Governor and concerns regarding what to do to meet this as campuses have very little room remaining to cut. Andy suggested adding this topic to the June 2018 face-to-face meeting agenda. There are two open positions for the SBHE. The next meeting will be May 23 in Bismarck.

- c. HRC – Lisa Braun (NDSCS) reported that the face-to-face meeting is June 5-6, 2018, at NDSU. No other report.

VI. Business Agenda

- a. The CCF voted to endorse the NDSSS letter to the SBHE on campus morale at their April meeting.
- b. There was a request to the NDSSS Executive membership on providing input to the Governor’s Task Force on Higher Education Governance. Retha, Cole and Misti will join a phone call to give feedback.
- c. Brainstorming for June face-to-face meeting topics was held. Agenda topics suggested include: 10% Budget Cut from Governor Burgum; Satisfaction surveys; Legislative updates and planning; Robert’s Rules/Running Meetings. There is interest in having a SBHE board member do an introduction to the meeting and talk with the group.

VII. Open Discussion –Please remember to make your hotel reservation for the Hometown Inn in Mayville for June 19. Wuori (MaSU) is also making IVN reservations, so if you need an IVN site scheduled to attend the June meeting, please let her know. Please be sure to encourage your new Staff Senate leadership and NDSSS representatives to attend the June 2018 face-to-face meeting.

VIII. Future Meetings

- a. The next meeting will be the summer face-to-face meeting June 19 and 20 in Mayville. An agenda will be shared via the listserv.

IX. Adjournment

- a. The meeting adjourned at 3:00 pm CST.

Respectfully submitted,

Misti Wuori
ND SSS Secretary 2017-18