



Meeting Minutes

November 13, 2017

The North Dakota State Staff Senate met on November 13, 2017 via ND IVN.

- I. Call to order
 - a. The meeting was called to order at 2:30pm CST on November 13, 2017 by ND State Staff Senate President Retha Mattern (BSC).
- II. Roll call
 - a. **Bismarck State College (BSC):** Retha Mattern
 - b. **Core Technology Services Office (CTSO):**
 - c. **Dakota College Bottineau (DCB):** Lisa Anderson
 - d. **Dickinson State University (DSU):** Johnna Douthit, Laura Fetting
 - e. **Lake Region State College (LRSC):** Andy Wakeford, Carla Freschette, Cathleen Ruch
 - f. **Mayville State University (MaSU):** Misti Wuori
 - g. **Minot State University (MiSU):** Mindy Rudnick
 - h. **North Dakota State College of Science (NDSCS):** Lisa Braun, Bruce Woytassek, Alissa Johnson
 - i. **North Dakota State University (NDSU):** Elizabeth Cronin
 - j. **University of North Dakota (UND):** Amber Flynn and Tyler Clauson
 - k. **Valley City State University (VCSU):** Monica Moore
 - l. **Williston State College (WSC):** Katie Peterson and Amy Armstrong
 - m. **NDUS Representative:** (Absent)
 - n. **HRC Representative (NDSCS):** Lisa Braun
 - o. **HRC Liaison:** (Absent)
 - p. **SBHE Representative (LRSC):** Andy Wakeford
- III. Approval of Agenda
 - a. A motion to approve the agenda was made by Lisa Braun (NDSCS) and seconded by Alissa Johnson (NDSCS). Following a vote, motion carried, agenda approved as is.
- IV. Approval of Minutes
 - a. A motion to approve the October 2017 minutes was made by Katie Peterson (WSC) and seconded by Amber Flynn (UND). Following a vote, motion carried, minutes approved as is.
- V. Reports
 - a. Campus Updates –Please get campus updates to Misti Wuori (MaSU), and she will share a final draft emailed after the meeting. Be sure to send Misti a note that says “no update” if applicable. Andy Wakeford shares the Campus Updates with the State Board. Please get campus updates to Misti by the end of the day, Tuesday, November 14.
 - b. SBHE Staff Advisor Report – Andy Wakeford (LRSC) reported that the State Board of Higher Education (SBHE) has not met since September 28, 2017, at LRSC. The next meeting is November 30, 2017, in Bismarck at BSC. Andy will share the agenda when available. Some

general ideas they are looking at is having more distance meetings, with quarterly face-to-face meetings. They are working on various task forces, including S.B. 2003 Task Forces reports.

- c. HRC – Lisa Braun (NDSCS) reported that the next meeting is December 5 and 6, 2017.

VI. Business Agenda

- a. Policy Subcommittee: Retha extended an invitation to have a SBHE member attend one of our State Staff Senate meetings, and SBHE Chair Don Morton will attend our December meeting from the NDSU campus. He will be on the agenda to hear ideas and concerns regarding staff morale on our campuses.
- b. The Governor’s Task Force on Governance announcement was discussed. Andy Wakeford (LRSC) suggested that we have a representative apply for the Task Force to represent the staff of the NDUS. A voice for staff is a good idea. The overlap with the Envision 2030 Task Force was discussed. Misti Wuori (MaSU) suggested as many staff apply as possible to show strength in numbers, even though only 15 members are being selected. It was decided to encourage any staff members interested to apply for this task force, and to have NDSSS members encourage local staff senate members to apply.

VII. Open Discussion –

- a. Envision 2030 meetings update provided by Retha. The various Pillar groups are meeting and providing updates. Discussion held.
- b. Amber Flynn (UND) asked if we have a NDSSS Legislative Committee, and if that committee was following any of the developments in the federal tax plan policies? For example, the proposed policies would greatly impact tuition waivers received. Discussion followed and it was decided this is something to continue discussing at future meetings.
- c. Next summer face-to-face meeting—please take back the dates of June 18-22 to see if they will work for your campus. The meeting will be in Mayville, and the format suggested was to begin in the afternoon on Tuesday, June 19 and conclude at noon on Wednesday, June 20.
- d. An item for the January meeting was suggested in that we will want to elect the SBHE advisory member.

VIII. Future Meetings

- a. Next meeting –The next meeting will be held December 11, 2017, from 2:30-4:00 CST.

IX. Adjournment

- a. The meeting adjourned at 3:06 pm CST.

Respectfully submitted,

Misti Wuori
ND SSS Secretary 2017-18