



## Campus Updates – May 2019



Update Provided By: Mindy Sturn

- Staff Senate will be holding a “Team Up to Clean Up” event in June. Staff will be asked to volunteer to clean up the BSC campus to prepare for our Admissions Summer Open House event and our Line worker student move in day. Both events bring in large numbers of students and parents to our campus. We will be holding a picnic for staff that day as well to keep our staff energized during the clean up!



Update Provided By: Crystal Tangsrud

- The Staff Senate is preparing for our upcoming election and our second annual retreat which will be held in July.
- Here in the Information Technology Building in Grand Forks one of our departments hosted a Karaoke hour on Friday, March 29<sup>th</sup>. It was well attended and amazing performances. We didn't know we had so many multi-talented individuals in our building. We also had a Plant Walk (similar to a Cake Walk) April 24<sup>th</sup> to raise funds for our philanthropy project: Operation Red White and Blue. Participants brought many different indoor and outdoor plants. It was a great way to celebrate the warmer weather!
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Update Provided By: Hattie Albertson

- Dakota College at Bottineau Staff Senate is continuing to do its part to update policies and procedures for campus-wide accreditation efforts. Recently we have reviewed policies related to emotional support animals and our drug-free campus. Additionally we are taking another look at the DCB Staff Senate By-Laws and Functioning Areas Chart. It is our goal to have more staff members who want to be a part of DCB Staff Senate. Our Spring Vendor Show in April was a big success and we look forward to doing it again in April of 2020. Finally, we are currently looking ahead to our May meeting where elections will take place and plans for the upcoming academic year will be made.



Update Provided By: Laura Fetting

- Elections for the 2019-2020 term are currently being held. There are four open seats on Staff Senate. The election will be held via paper ballots.
- The Appreciation Committee is planning the Employee Picnic which will be held in June.
- Staff Senate is working with Human Resources to create an Employee Benefits Flyer. This document will showcase employee benefits that may not be known widely across campus. Some of these benefits include a discount at the community center, EAP services, discounts at local businesses, etc.
- The Employee Development Committee has partnered with Tricia Bartell from ND OMB to bring an employee workshop titled "Dealing with Difficult People" to campus on May 14<sup>th</sup>. Two sessions are being offered, 9:00am MT and 1:00pm MT.
- The next Staff Senate meeting is scheduled for Wednesday, June 5<sup>th</sup> at 1:30pm MT. Newly elected officers will be invited to attend this meeting.



Update Provided By: Cathleen Ruch

- Mini professional development sessions
  - April/May: Campus Clean-up Days (two Friday afternoons) – with potluck one afternoon was April 26 & May 3
  - June: No session
  - July: Staff Retreat - scheduled for July 18 – Possible social gathering with employee families that day as well. Part of the retreat will include some discussion on a vision statement for LRSC.
- Heartsaver CPR, First Aid & AED Training was April 9 & 16- successful
- ND State Staff Senate – Face-to-Face meeting will be held in Grand Forks on June 19-20, 2019.



Update Provided By: Susan Cordahl

- The Mayville State University Staff Senate met April 9, 2019.
- We elected a new VP and Secretary for our Senate. Alissa Perkins is our new Vice-President and will be through the 19-20 year. We are excited to have her!
- Our new "Staff Strategies" campaign is going well. We had our first staff workshop on March 28<sup>th</sup> and it covered the use of Office 365 and OneDrive. We had an awesome turn out and feedback. Our next workshop is on April 25<sup>th</sup> and will be covering Office 365 further (OneNote, Microsoft Teams). Looking ahead, we plan to cover spreadsheets, password storage, Outlook, and even some mental health/stress topics. The plan is to continue the workshops each month on various topics.
- We have made updates to our Welcome Letter from Staff Senate for HR to hand out to new staff members. New staff receive the letter which covers who we are/what we do as a Staff Senate, along with a coupon for a free candy bar from the MSU Bookstore.

- Our Comet Pride Scholarship selections were made for the 19-20 academic year. We will be reviewing our Bylaws at our May meeting. We also have a Staff Potluck scheduled for May 10<sup>th</sup>, since our March potluck was cancelled due to weather.
- Plans are being made for our Staff Association Meeting which is coming up on June 4<sup>th</sup>. We will be having an ice cream social along with the meeting.
- We have also been facilitating the awarding of the Orville Johnson Meritorious Service Award. The Orville Johnson Meritorious Service Award is an annual award given to a classified employee who shows outstanding dedication, loyalty, and trustworthiness toward Mayville State University and their fellow employees. Each year classified staff nominate and vote on a fellow employee to receive the distinguished award. The recipient of this award will receive: their name engraved on the Orville Johnson Plaque (located in the lobby of the Campus Center), a framed award certificate and a \$75.00 gift certificate. The recipient will be honored this year at the Employee Recognition Dinner on May 1st.
- Our next Staff Senate Meeting is scheduled for Tuesday, May 14th.



Update Provided By: Kowan O'Keefe

- Our annual silent auction raised over \$1000 that was donated to the Magic City Discovery Center in Minot
- Last month's High Five Award winner was Sean Griffin from Athletics
- We are currently doing a raffle to raise money for our Staff Senate Scholarship Endowment Fund



Update Provided By: Bruce Woytassek

- Guest Speakers
  - Bethany Mauch, Allison Gomes, Vince Plummer
    - Discussed the results of the 2018 SWAPS survey. This survey had scales measuring various dimensions of wellness. This replaced ND ATOD Survey and former NDCORE Survey, therefore, cannot compare data from previous surveys but will use this data going forward. This survey was administered to students in fall 2018 (November) via the student listserv email.
  - Dr. Cloy Tobola
    - Discussed the revisions to the Technology Acquisition, Utilization & Disposal Policy.
- President Hinrichs welcomed new Senators!
- Senator Herbranson, Senator L. Hinrichs and the NDSCS Residential Life Department will be saving a few extra trees commencing summer 2019! The inventory for each residence hall room, suite and apartment unit have been uploaded into the housing software used to manage student housing. This upload allows Residential Life staff to check a student in and out of their assigned space on campus through a mobile device rather than completing these processes via paper. Students will be able to view their individual room condition report through Self-Service in CampusConnection. The conversion from paper to digital also allows Residential Life staff to collect real-time information on student check-ins and outs. Residential Life would like to thank Facilities Management in collaborating on this project and taking time to discuss and test a revised work order process.
- Senator Hannah Franks has been selected to the NDSCS Leadership Academy. The mission of the NDSCS

Leadership Academy is to identify individuals to build and implement personal leadership/effectiveness through growth opportunities. Embracing and demonstrating the NDSCS LIFE (Learning, Integrity, Flexibility, and Excellence) values, commitment to improvement, and supporting the continuous leadership growth mentality will be part of the participant's journey.

- Senator Alissa Sherven received the Excellence in Service Award at this year's Rewards and Recognition event on May 1st. The Excellence in Service Award recognizes employees who consistently go above and beyond every day and exemplify the College's values of learning, integrity, flexibility and excellence.
- Senator Alissa Herbranson received The Life Award at this year's Rewards and Recognition event on May 1st. The LIFE Award stands for "Bringing LIFE to NDSCS" and recognizes collaborative efforts that support the LIFE values of the College. The award is presented to an individual, employee group or committee for developing and implementing an action plan for Strategic Planning or Academic Quality Improvement Project goals.



Update Provided By: Danielle Pinnick

- Campus Kudos recognizes NDSU staff for great work.
- Move-in week volunteers are needed
- Legislative: summary of updates given by Danielle (similar to last month)
- Fundraising: Chipotle on May 5th
- Discover U: one last event, team building puzzle on May 21<sup>st</sup>, 2019
- Toy drive successful. Next month tissues for the YWCA!
- Gunkleman award this Friday at 3pm, to recognize NDSU staff that make people smile
- Disbanding Administrative Training Ad Hoc Committee. Discussed creation of academic leaders series and training for new chairs and deans, every fall.
- Exploratory facebook page committee has joint email account and is preparing to form page (soon?)
- Transition of leaders/elections:
  - President: Elizabeth Cronin
  - President-elect: Maggie Latterell
  - Secretary: Megan Ramsett
  - Exec Committee Members at Large: Joshua Schroetter, April Helgaas
  - Staff Recognition: Tammy Helweg, April Helgaas,
  - ND State Staff Senate: Wendy Bowman
  - Campus space & facilities
  - Library Committee
  - U athletics: Corey Landowski, Shiloh Susag
  - Learning space advisory: Wendy Leach



Update Provided By: Jeremy Malheim

- Conducted Staff Senate Elections and Officer Elections for 2019-2020 term.
- We hosted our annual Spring Fling event which provided lunch and prizes to UND staff.
- We hosted our annual Spring Fling breakfast for our overnight employees.



Update Provided By: Kari Bodine

- Staff Senate hosted spring semester broadband meetings to share updates, accept feedback, and open nominations for next year's representatives.
  - Nominations will be accepted until May 3<sup>rd</sup> and voting for new representatives will take place during the week of May 13<sup>th</sup>.
  - Keith Biggers was awarded the Difference Maker award, nominated by the athletics staff.
  - Staff Senate will assist with the Employee Recognition Dinner on Thursday, May 9<sup>th</sup>. We secured music students to perform, developed the slideshow, and helped with awards for the evening.



Update Provided By: Megan Kasner

- WSC has been named the winner of the 2019 Bernice Joseph Award!
- The Bernice Joseph Award is given annually by the Western Alliance of Community College Academic Leaders Alliance for the best academic-leadership resource that demonstrates innovation, problem-solving capability, and evidence of positive impact.
- WSC has been recognized for its innovative first-term advising model which was initiated in 2017.
- WSC hosted the 19th annual Marketplace for Kids last Friday. There were about 1,400 kids on campus in addition to many volunteers, chaperons, and presenters.
- WSC hosted Banquet West, April 7th at First Lutheran Church! WSC Fed 91 people.
- Williston State Tetons annual dinner and fundraising auction event, Casino Night, hit its 11-year mark on Saturday, March 30, 2019 and in record-breaking style.
- The event was sold out with 425 people in attendance – the largest Casino Night ever!
- “Casino Night is important as it is by far the largest fundraiser for Teton Athletics,” explained Dan Artamenko, WSC’s Director of Athletics. “A total of \$47,000 was raised, with \$37,000 from the live auction and \$9,850 from the silent auction.”